

Scotland County Schools

School Based Mental Health Worker

Employee: _____ Job Title: _____

Evaluator: _____ Date of Evaluation: _____

School/Department: _____ Period Covered: _____

Performance Evaluation Code: EE = Exceeds Expectations NI = Needs Improvement
 ME = Meets Expectations UP = Unsatisfactory Performance

EVALUATION ELEMENTS	EE	ME	NI	UP	NA
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I. Direct Services with Children					
a. Assessment of student needs					
b. Develops and updates treatment plans.					
c. Report suspected child abuse/neglect					
d. Coordination of services with other disciplines within the school					

e. Participate in transition planning for students					
f. Conducts specialized group therapy.					

II. Direct Services with Families/Communities					
a. Serves as a client advocate					
b. Promote parental involvement in student's services					
c. Promote empowerment for families					
d. Provide crisis intervention services					
e. Serve as liaison between school/family/community					
f. Plans, organizes, and leads structured programs of counseling activities					
g. Collaborates with community services and resources for the benefit of the child and family					

III. Professional Practice					
a. Models professional behaviors with peers, students and community contacts.					
b. Assumes responsibility for professional growth and development.					
c. Consults with school personnel to encourage compliance with laws, statutes and policies.					
d. Shows initiative in assuring effectiveness of work in a school setting.					
e. Maintains accurate written and online documentation					

Evaluator's Summary Comments:

Employee's Reactions to Evaluation (Use attachment)

Recommended Not Recommended for Employment for _____ - _____ school year.

Immediate Supervisor Signature/Date

Employee's Signature/Date